

HOTEL CAREERS

A FIRST STEP TOWARDS YOUR FUTURE






The tourism sector includes more than 400 occupations that offer a range of career options.











HOTEL GENERAL MANAGER

The general manager is the most senior executive of a tourism business, although they might report to the owner or executive of the establishment. A general manager is responsible for operational, marketing, human resources and other business planning. They develop the budget for each department, approve expenses and establish the standards of service. The general manager also has responsibility for departmental meetings, supplier relations and overall maintenance of the establishment.

RESPONSIBILITIES

-  Plans and directs the operations and departments
-  Establishes the financial and service standards of the organization
-  Prepares budgets
-  Monitors expenses
-  Schedules/supervises staff

KNOWLEDGE, SKILLS & ABILITIES

-  A college diploma or university degree in business management or a related field
-  Several years of experience is required; this experience may replace the requirement of some formal education
-  Leadership skills
-  Entrepreneurship skills
-  Communication skills
-  Financial planning and budgeting experience is an asset
-  Business management skills are an asset
-  Time management skills

POSSIBLE FUTURE CAREER PATHS

- Executive
- Owner/Operator

OUR PARTNERS

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